

Austin Graves

Accountant

AG

ABOUT ME

Dedicated Accounting Manager

with 10 years of experience in

payroll administration, corporate

accounting, risk and budget

analysis, and human resources.

Experience also includes exten-

sive work in accounts payable,

accounts receivable, collections,

financial reporting, and auditing.

EXPERIENCE

SEED INTELIGENCE - NEW YORK, NY

Accountant Assistant, JAN 2017 - AUG 2018

Accountant Manager, DEC 2018 - Present

GLOBEWORKS - BROOKLYN, NY

Worked with spreadsheets, sales and

purchase ledgers and journals.

Prepared statutory accounts.

Calculated and checked to make sure

payments, amounts and records are

correct.



Performed periodic budgeting/modeling

to project monthly cash requirements.

Prepared financial and regulatory reports

required by laws and regulations for the

addition and opening of offices in New

Jersey and Illinois.

EDUCATION

Valedictorian,, Batch 2015

LAKESIDE SECONDARY SCHOOL

SUMMERVILLE UNIVERSITY

Associate’s Degree in Accunting-2019

AWARDS

NEW ACCOUNTANT OF THE YEAR

New York Accountancy Awards -2017

ACCOUNTANT OF THE YEAR

New York Accountancy Awards -2018

TAX TEAM LEAD OF THE YEAR

New York Accountancy Awards -2018

CONTACT

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